

# eTransmittal™

Collaborative exchange of controlled documents



**eTransmittal** is an online document distribution and management system for engineering and project resources, designed to maximize the organization, exchange, and reporting of project information.



What's the latest revision of a document? Who's currently responsible for it? When is it due? These are the types of questions constantly asked by engineers and project managers, and too much time is wasted. Answering these questions quickly and accurately is critical to successful project management. eTransmittal frees engineers from having to maintain this information, allowing them to take on additional projects.

eTransmittal is designed to maximize the organization, exchange, and reporting of project information. With valuable features such as automated alerting, document categorization with labels, and adherence to proven engineering workflow, eTransmittal saves time, lowers risks and reduces costs.

## The eTransmittal Advantage

- Organize projects and keep track of all related documents.
- Integrate and manage contacts, products, and projects with the latest revision of documents and transmittals.
- Easily track and retrieve documents with user defined labels, filters, and powerful searches.
- Collaborate with other applications using our scalable enterprise-minded software.
- Go live with "Live Transmittals." Get real time status updates on your drawings and documents.
- Secure your information supply chain by controlling the sending and receiving of documents.
- Save time and money by minimizing the manual tasks involved in sending and receiving documents.
- Reduce risks by providing an audit trail of document history and transmittals.
- Remove the manual process of managing files on FTP servers and email.
- Fly through our intuitive interface, regardless of training or background.



Contact us for more information • [sales@etransmittal.com](mailto:sales@etransmittal.com) • 303.309.4030 • [www.etransmittal.com](http://www.etransmittal.com)

# eTransmittal *Overview*

Why use large, complex, and cumbersome software, or juggle ftp servers, spreadsheets, and emails to manage your drawings and transmittals? eTransmittal simplifies, streamlines, and automates the tracking and exchange of documents.



Sending and receiving a transmittal is easy. With minimal clicks, select the drawings, select your contacts, and click save. eTransmittal does the rest. Documents and transmittals are automatically indexed and their changes are recorded in a history, minimizing the time and resources required to keep track of statistics.

Now with this information saved and online, you no longer need to ask these questions: Where is the drawing? What is the status? What is the latest revision? With powerful features such as labels, index, and search at your fingertips, all you need to do is log on to eTransmittal anytime, anywhere.

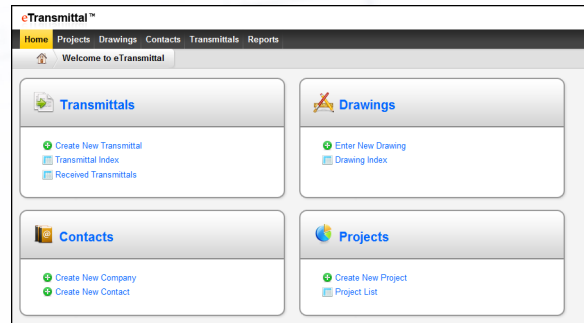
eTransmittal frees your project managers and designers from the repetitive overhead, allowing them to focus on high value tasks and more effectively use their time.

eTransmittal is your business solution for improving efficiency, confidence, and management of your projects, making a positive impact on your bottom line.

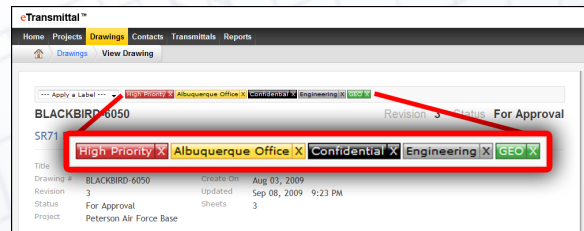
## Contact us for more information:

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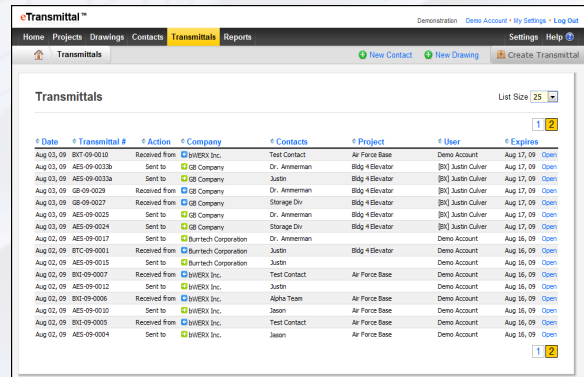
Signing up is easy. Visit our website for a **free trial**.



A simple home page that doesn't overwhelm.



Helpful labels applied to a drawing. Powerful for reports.



Optimized lists for tracking drawings and transmittals.

## Key eTransmittal *Features*

- Automated document transmission with integrated alerts and delivery acknowledgement
- Instant online access to documents and latest revisions
- Auditable trail with index and document history
- Follows proven engineering workflows and transmittal standards
- Multiple levels of user access
- Project, product and contact management
- Multi-tiered secure access to protect your data
- Categorize documents with an innovative labeling system
- Efficient and accurate document management with minimal user training

